

# VACATION INQUIRY OPTION IN THE CREW CALL SYSTEM

Vacation inquiry for T&E employees has been added to the CrewCall system. After selecting either option 001 for engine service, or 002 for switch service, enter to process, and then select option 003 vacation inquiry on the next screen. This screen will show how many employees are on vacation on a particular day/week, and provide the names of those on vacation for that particular day/week. You must enter a roster code, start date and end date. The roster codes are as follows:

- IHBRENIH (for Engineers)
- IHBRSWNP (for Norpaul Trainmen)
- IHBRSWAR (for Argo Trainmen)
- IHBRSWBI (for Blue Island Trainmen)
- IHBRSWGB (for Gibson Trainmen)

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                                CREWCALL
                                INDIANA HARBOR BELT RAILROAD                                PSTS02

                                DISTRICT: IH  SUB-DISTRICT: BR
001 ENGINE SERVICE                                010 HOURS OF SERVICE SELECTION
002 SWITCH SERVICE                                011 PENDING PAY INQUIRY
                                                    012 PAYROLL HISTORY INQUIRY

                                INDIANA HARBOR BELT RAILROAD
                                ENGINE SERVICE SELECTIONS
                                DISTRICT: IH  SUB-DISTRICT: BR
001 SENIORITY ROSTER                                INQUIRY                                017 2ND SHIFT ARGO YARD
002 OPEN ASSIGNMENTS                                INQUIRY                                018 3RD SHIFT ARGO YARD
003 VACATION                                        INQUIRY                                019 1ST SHIFT NORPAUL YARD

Example - Option 003 Vacation Inquiry

                                DIST/SDIST: IH BR                                VACATION INQUIRY                                PSTS70E
LIST ID: ( IHBRENIH )                                OR DIST/SDIST: ( )                                OR HOME TERM: ( )
ADDITIONAL FILTERS: ROAD/YARD: ( ) R/Y                                CRAFT TYPE: ( ) CC, "ES", "TS"
START DATE: ( 011810 ) THRU: ( 012410 )                                PRINTER: ( )
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EMPLOYEE NAME                                ST  START  END  DAYS DD/SD VAC LIST  CURR ASG  REST
MORALES, M. JR.                                (MATIA E0 01/04 01/31 28 IH BR IHBRENIH
PARKER, L. A.                                (      01/18 01/31 14 IH BR IHBRENIH YKGS49EN MO TU
ZIKAS, D. J.                                (DONAL 01/18 01/18 01 IH BR IHBRENIH YKBS06EN SA SU

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